

WORKSHOP REGISTRATION & BODY STRUCTURE TECHNICAL APPLICATION PROCESS – AWARENESS PROGRAM

AIM OF THE PROGRAMME

This program is to create awareness and exposure for the purpose of having better understanding on JPJ ruling which is available in the market now. Provide a well understanding about JPJ workshop registration and Vehicle Body structure Replacement Technical Application. This programme will educate the importance of JPJ Technical application and reduce unwanted risk during the body structure repair process.

PROGRAMME DESCRIPTION

A half day programme to create awareness on JPJ ruling in Motor claims industry market that concern the workshop business operator and vehicle body structure repair approach.

PROGRAMME BENEFITS

- Understand and identify types of ruling imposed by JPJ and its importance and benefits
- Understand and study the JPJ workshop registration and Vehicle Body structure Replacement Technical Application requirement and process
- It will definitely improve the cycle time of repair and speed up PUSPAKOM inspection requirement before invoicing the insurance company

MODULE 1: JPJ ROLES IN MOTOR CLAIM INDUSTRY

- JPJ workshop registration
- JPJ Vehicle Body Structure Replacement Technical Application
- JPJ ruling functions and roles
- Benefits and the importance of JPJ workshop registration and Vehicle Body structure Replacement Technical Application

MODULE 2: JPJ WORKSHOP REGISTRATION

- Application and basic preparation on JPJ workshop registration process
- Internal criteria filing and documentation (DOE, JKPP, council license, PIAM etc)

MODULE 3: JPJ VEHICLE BODY STRUCTURE REPLACEMENT TECHNICAL APPLICATION

- Application and submission of JPJ technical
- When should we apply JPJ Technical?
- Proper documentation of JPJ technical record

MODULE 4: PRACTICAL IN EXERCISE PAPER

- JPJ workshop registration
- JPJ Vehicle Body Structure Replacement Technical Application

DAY 1

TIME	PROGRAM
8:15 AM	Arrival of Participants
8:30 AM	Safety Briefing
	Self & Participants' Introduction
8:45 AM	MODULE 1 - JPJ ROLES IN MOTOR CLAIM INDUSTRY
	MODULE 2 - JPJ WORKSHOP REGISTRATION
10:30 AM	15 minutes Break
10:45 AM	MODULE 3 - JPJ VEHICLE BODY STRUCTURE REPLACEMENT TECHNICAL APPLICATION
	MODULE 4 - PRACTICAL IN EXERCISE PAPER
12:30 PM	Emphasize on Key Important Notes
	Question & Answer
1:00 PM	End

PRACTICAL ASSESSMENT

- Participants are required to be access on practical skills

TARGET PARTICIPANTS

- New comers and recruits for Franchise and non-franchise repairer workshops, insurance companies, adjuster firms, automotive colleges/ schools, government agencies
- Management Level : business owners, managers, supervisors, executives, officers
- Administration Level :Claim Advisors, Data Entry Clerk and store assistants

COURSE DETAILS

- Duration: 0.5 day course (Theory and Practical Class)
- **HRD CORP CLAIMABLE COURSE**
- Certificate: **MRC Attendance**



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